

Course Coordinator : Ms. Angela CHEUNG

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Aviation Security Company Limited (AVSEC Training Division)

Level 9, HKIA Community Building

13 Cheong Tat Road, Hong Kong International Airport, Lantau

Enrolment Procedures :

Please complete the correct enrolment form and send copies to
“Aviation Security Company Limited” by **Mail** or **Fax**

Payment Methods :

(i) Cheque / Bank Draft

Crossed Cheque / Bank Draft should be made payable to
“Aviation Security Company Limited”;

(ii) Electronic Fund Transfer Credited

Account No.: 004-500-118039-001

Address : The Hong Kong and Shanghai Banking Corporation Limited.
1 Queen's Road, Central, Hong Kong

Bank No. : 004

(Please quote name of applicant as a reference)

Terms :

1. Payment should be settled 14 days before the commencement of the course.
2. The client undertakes to bear all bank charge for each remittance.
3. Cancellation of registration is permitted if AVSECO is notified of the cancellation on **TWO weeks before** the commencement of the course whereupon **90%** of registration fee will be refunded. There will be no refund for cancellation after **ONE week**, but substitution from same organization is permitted.

Aviation Security

2022
Training Schedule



Aviation Security Training Course 2022

Air Cargo and Mail Security (Virtual Class) 14 - 18 March / USD 650

This five-day course is designed to ensure that the relevant personnel can integrate knowledge of Standards and Recommended Practices (SARPs) into the context of their designated role in their organization as part of a national responsibility to secure air cargo and mail against acts of unlawful interference, through the application of the relevant competencies and in accordance with Annex 17 and the ICAO **Aviation Security Manual** (Doc 8973 - Restricted).

Security Culture Workshop (Virtual Class) 28 March - 1 April/ USD 650

This four-day interactive workshop is designed to familiarize participants with the development of Security Culture, which is one of the key priority outcomes of the ICAO Global Aviation Security Plan (GASeP). The promotion of effective security culture is critical to achieve good security outcomes and the existence of a well-trained, motivated and professional work force is a prerequisite for effective aviation security. Therefore, the workshop focuses on interactive exercises that enable the participants to learn how to develop, implement, and maintain robust and positive security culture within their organization. Recognizing that a strong security culture must be developed from the top management across and within every organization, the participants should be responsible for the development and implementation of security culture and security measures, and may include but not be limited to, middle and senior management from the appropriate authority for aviation security, police and intelligence services, airport and airline operators, and other aviation security stakeholders.

Aviation Security National Instructors 15 - 19 August / USD 650

This five-day course is designed to enable aviation security instructors to perform a competency-based and effective role in the delivery of their national aviation security (AVSEC) training activities, through the application of the relevant competencies and in accordance with Annex 17 and the ICAO Aviation Security Manual (Doc 8973 - Restricted). The participants should be involved in the development, management and/or instruction of training materials related to a national civil aviation security training programme.

Air Cargo and Mail Security* (Virtual Class) 19 - 23 September / Please liaise with the ICAO Regional Office

This five-day course is designed to ensure that the relevant personnel can integrate knowledge of Standards and Recommended Practices (SARPs) into the context of their designated role in their organization as part of a national responsibility to secure air cargo and mail against acts of unlawful interference, through the application of the relevant competencies and in accordance with Annex 17 and the ICAO **Aviation Security Manual** (Doc 8973 - Restricted).

Crisis Management Workshop (Virtual Class) 10 - 14 October / USD 650

This five-day workshop is designed to provide management personnel with the knowledge and skills needed to develop and implement sound crisis management procedures. This workshop will provide the personnel at the senior or middle management level of organizations within a State that have been assigned responsibility under that State's National Civil Aviation Security Programme to form part of the crisis management element to respond to acts of unlawful interference occurring within that State.

Aviation Security National Inspectors 15 - 23 November / USD 910

This seven-day course is designed to provide aviation security personnel with theoretical and practical knowledge of audits and inspections as part of a national civil aviation security quality control programme. Participants who successfully complete this course will be prepared to plan, coordinate and conduct quality control measures utilizing Annex 17 and ICAO methodology in accordance with approved programmes.

Risk Management Workshop (Virtual Class) 5 - 9 December / To be confirmed

This four day interactive workshop designed for aviation security management personnel, focuses on risk management as it applies to protecting civil aviation against acts of unlawful interference. The workshop will provide participants with the opportunity to assess risk through the identification and evaluation of threats, consequences and vulnerabilities. This workshop will expose participants to guidance material incorporated in the ICAO Global Risk Context Statement and provide the skills necessary to apply risk management methodology when determining the appropriate level of security measures to be implemented. Nominees should be directly involved in the assessment or management of threats, vulnerabilities and/or risk on behalf of their State, to include but not limited to the appropriate authority for aviation security, National Police, Intelligence Services, or, airports, airlines and other aviation security stakeholder.

*ICAO Sponsored Course

“Prices are subject to change”

V3/May

International Civil Aviation Organization Nomination Form

Training activity title: _____ Dates: _____

Training activity location: _____

PART 1 (PLEASE PRINT)

Nominee's
name: _____

(Surname)

(First name)

(Middle name)

Mailing address: _____ Phone # with country code: _____

_____ E-mail address: _____

_____ Fax # with country code: _____

Aviation background (check correct one):

<input type="checkbox"/> CAA (State or Regulatory)	<input type="checkbox"/> Airport	<input type="checkbox"/> Airline	<input type="checkbox"/> Ground services
<input type="checkbox"/> Catering company	<input type="checkbox"/> Cargo	<input type="checkbox"/> Mail	<input type="checkbox"/> Aviation Security consultant

Law enforcement or security background (check correct one): :

☐ Private security ☐ Military ☐ Police Other: _____

AVSEC background: No. of years operational experience: _____

Duties: _____

1. Current Job Title: _____ **No. of years:** _____

Supervisor's name and email address: _____

Brief description of daily duties and responsibilities: _____

No. of staff supervised as part of your duties: _____

2. AVSEC training courses completed: (local, regional or international)

Title of course

Year

Nominee Statement

I (*name*) _____ undertake to:

1. conduct myself at all times in a professional manner in keeping with my status as a participant in this training activity;
2. refrain from engaging in political, commercial or other activity detrimental to the host country or ICAO; and
3. participate fully in the training activity, including group discussions, exercises and homework assignments.

I hereby acknowledge that:

1. I am capable of writing and speaking in the language in which the training activity will be conducted; and
2. all information I have provided is true and correct.

(Nominee's Signature)

(Date)

PART 2 (PLEASE PRINT)

Sponsoring

Organization: _____ nominates:

_____ to attend the above mentioned
(Surname) (First name) (Middle name)

ICAO sponsored training activity and in doing so, certifies that:

1. all information provided in this application is verifiable upon request;
2. it will be responsible for costs associated with transport to and from the training activity, lodging, any meals not provided by the Aviation Security Training Centre (ASTC), and other incidental costs;
3. the nominee is medically fit and in possession of medical insurance coverage for any sickness or medical emergency that may arise during the above training activity;
4. the nominee meets any prerequisite for this training activity and/or is part of the "target" population sought by ICAO, as outlined in the invitation letter;
5. the nominee is currently, or will be within the next 90 days, assigned to a position that reflects the objectives of the training activity; and
6. the nominee will arrive for the beginning of the training activity and will be available for the entire event.

(Signature of authorizing authority)

(Printed name of authorizing authority)

(Title of authorizing authority)

(Date)

AFFIX SEAL OR STAMP