



**AVSECO**  
Hong Kong

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**Hong Kong International Aviation Academy**

Level 9, HKIA Community Building

13 Cheong Tat Road, Hong Kong International Airport, Lantau

**Enrolment Procedures :**

Please complete the correct enrolment form and send copies by **Mail, E-Mail** or **Fax**

**Payment Methods :**

- (i) Cheque / Bank Draft  
Crossed Cheque / Bank Draft should be made payable to  
“Hong Kong International Aviation Academy Limited”;
- (ii) Electronic Fund Transfer Credited  
Account No.: 004-741-068902-001  
Address : The Hong Kong and Shanghai Banking Corporation Limited.  
Bank No. : 004  
(Please quote name of applicant as a reference)

**Terms :**

1. Payment should be settled 21 days before the commencement of the course.
2. The client undertakes to bear all bank charge for each remittance.
3. Cancellation of registration is permitted if HKIAAL is notified of the cancellation **21 days before** the commencement of the course whereupon **20%** of registration fee will be refunded.
4. There will be **no refund** for cancellation **within 21 days** of the commencement of the course, but substitution from the same organization is permitted.



ICAO TRAINAIR PLUS™  
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HONG KONG INTERNATIONAL  
**AVIATION ACADEMY** | 香港國際  
航空學院

**AVSECO**  
Hong Kong

# Aviation Security

2023  
Training Schedule



# Aviation Security Training Course 2023

## Security Culture Workshop

21 - 24 March / USD 520

This four-day interactive workshop is designed to familiarize participants with the development of Security Culture, which is one of the key priority outcomes of the ICAO Global Aviation Security Plan (GASeP). The promotion of effective security culture is critical to achieve good security outcomes and the existence of a well-trained, motivated and professional work force is a prerequisite for effective aviation security. Therefore, the workshop focuses on interactive exercises that enable the participants to learn how to develop, implement, and maintain robust and positive security culture within their organization. Recognizing that a strong security culture must be developed from the top management across and within every organization, the participants should be responsible for the development and implementation of security culture and security measures, and may include but not be limited to, middle and senior management from the appropriate authority for aviation security, police and intelligence services, airport and airline operators, and other aviation security stakeholders.

## Air Cargo and Mail Security

24 - 28 April / USD 650

This five-day course is designed to ensure that the relevant personnel can integrate knowledge of Standards and Recommended Practices (SARPs) into the context of their designated role in their organization as part of a national responsibility to secure air cargo and mail against acts of unlawful interference, through the application of the relevant competencies and in accordance with Annex 17 and the ICAO Aviation Security Manual (Doc 8973 - Restricted).

## Aviation Security National Inspectors

6 - 14 June / USD 910

This seven-day course is designed to provide aviation security personnel with theoretical and practical knowledge of audits and inspections as part of a national civil aviation security quality control programme. Participants who successfully complete this course will be prepared to plan, coordinate and conduct quality control measures utilizing Annex 17 and ICAO methodology in accordance with approved programmes.

## Aviation Security Managers

25 July - 2 August / USD 910

This seven-day course is designed to provide aviation security personnel at managerial level to plan, coordinate and implement the application of airport security preventive measures in accordance with approved programmes. The participants should be at the managerial or senior supervisor level, primarily responsible for the application of aviation security preventive measures at airports.

## Behaviour Detection\*

4 - 8 September / Please liaise with the ICAO Regional Office

This five-day course is designed to provide security personnel, and those responsible for the implementation of aviation security measures, with effective behaviour detection techniques and methods in order to enhance overall protection against acts of unlawful interference.

## Crisis Management Workshop (Virtual Class)

9 - 13 October / USD 650

This five-day workshop is designed to provide management personnel with the knowledge and skills needed to develop and implement sound crisis management procedures. This workshop will provide the personnel at the senior or middle management level of organizations within a State that have been assigned responsibility under that State's National Civil Aviation Security Programme to form part of the crisis management element to respond to acts of unlawful interference occurring within that State.

## Insider Risk Workshop

27 November - 1 December / USD 650

This five-day interactive workshop is designed to train personnel to identify and develop insider threat scenarios and implement related aviation security preventive measures, in accordance with Standards and Recommended Practices (SARPs) contained in Annex 17 – Aviation Security. The workshop will also introduce personnel to the ICAO Global Risk Context Statement (Doc 10108 – Restricted) guidance material and provide the skills necessary to apply risk management methodology to the insider threat to determine the appropriate level of security measures to be implemented. Recognizing that acts of unlawful interference perpetrated by insiders continue to be a threat to civil aviation, the participants should be responsible for the development, assessment, and management of aviation security measures. They may include but not limited to, middle and senior management from the appropriate authority for aviation security, police, intelligence services, airport or airline operators, and other aviation security stakeholders..

\*ICAO Sponsored Course

“Prices are subject to change”

V3/Feb

**International Civil Aviation Organization  
Nomination Form**

Training activity title: \_\_\_\_\_ Dates: \_\_\_\_\_

Training activity location: \_\_\_\_\_

**PART 1 (PLEASE PRINT)**

Nominee's  
name: \_\_\_\_\_  
(Surname) (First name) (Middle name)

Mailing address: \_\_\_\_\_ Phone # with country code: \_\_\_\_\_

\_\_\_\_\_ E-mail address: \_\_\_\_\_

\_\_\_\_\_ Fax # with country code: \_\_\_\_\_

**Aviation background (check correct one):**

|  |                                  |                                  |   |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> CAA (State or Regulatory) | <input type="checkbox"/> Airport | <input type="checkbox"/> Airline | <input type="checkbox"/> Ground services              |
| <input type="checkbox"/> Catering company          | <input type="checkbox"/> Cargo   | <input type="checkbox"/> Mail    | <input type="checkbox"/> Aviation Security consultant |

**Law enforcement or security background (check correct one): :**

☐ Private security ☐ Military ☐ Police Other: \_\_\_\_\_

**AVSEC background:** No. of years operational experience: \_\_\_\_\_

**Duties:** \_\_\_\_\_

**1. Current Job Title:** \_\_\_\_\_ **No. of years:** \_\_\_\_\_

**Supervisor's name and email address:** \_\_\_\_\_

**Brief description of daily duties and responsibilities:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**No. of staff supervised as part of your duties:** \_\_\_\_\_

**2. AVSEC training courses completed:** (local, regional or international)

*Title of course*

*Year*

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**Nominee Statement**

I (name) \_\_\_\_\_ undertake to:

1. conduct myself at all times in a professional manner in keeping with my status as a participant in this training activity;
2. refrain from engaging in political, commercial or other activity detrimental to the host country or ICAO; and
3. participate fully in the training activity, including group discussions, exercises and homework assignments.

I hereby acknowledge that:

1. I am capable of writing and speaking in the language in which the training activity will be conducted; and
2. all information I have provided is true and correct.

\_\_\_\_\_  
(Nominee's Signature)

\_\_\_\_\_  
(Date)

**PART 2 (PLEASE PRINT)**

Sponsoring

Organization: \_\_\_\_\_ nominates:

\_\_\_\_\_ to attend the above mentioned  
(Surname) (First name) (Middle name)

ICAO sponsored training activity and in doing so, certifies that:

1. all information provided in this application is verifiable upon request;
2. it will be responsible for costs associated with transport to and from the training activity, lodging, any meals not provided by the Aviation Security Training Centre (ASTC), and other incidental costs;
3. the nominee is medically fit and in possession of medical insurance coverage for any sickness or medical emergency that may arise during the above training activity;
4. the nominee meets any prerequisite for this training activity and/or is part of the "target" population sought by ICAO, as outlined in the invitation letter;
5. the nominee is currently, or will be within the next 90 days, assigned to a position that reflects the objectives of the training activity; and
6. the nominee will arrive for the beginning of the training activity and will be available for the entire event.

\_\_\_\_\_  
(Signature of authorizing authority)

\_\_\_\_\_  
(Printed name of authorizing authority)

\_\_\_\_\_  
(Title of authorizing authority)

\_\_\_\_\_  
(Date)

**AFFIX SEAL OR STAMP**