



Aviation Security Company Limited

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Security Training For Regulated Agent (2019)

Introduction

Under the Regulated Agent Regime (RAR) of Civil Aviation Department, HKSAR, each Regulated Agent (RA) is to ensure that staff engaged in receiving and handling international cargo are provided with sufficient training to enable them to understand and carry out their security responsibilities. Such training consists of initial training in procedures and practice associated with their duties.

Objectives

The Security Training for Regulated Agent aims to:

1. Enable Participants to understand the background of RAR and mandatory requirement of the Regime;
2. Enable participants to understand the requirement of RA Security Program;
3. Provide participants with basic knowledge and security requirement for Known & Unknown Cargo and Known & Unknown Consignors;
4. Provide participants with basic knowledge of cargo operations security for acceptance, storage and process of air cargo.

Delivery

The course will be conducted in the format of face-to-face lecture and will primarily be delivered in Cantonese and supported by English where necessary.

Joining Requirements

Participant must:

- be able to communicate in Chinese; and
- be a representative from existing and expectant Regulated Agent under the Regulated Agent Regime of Civil Aviation Department, HKSAR Government.

Date / Time

Between 1000 – 1700 hours on the following in 2019. Participants are requested to register at the Registration Desk between 0930 – 1000 hours.

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|------------------|-------------------|
| (i) January 17 | (vii) July 25 |
| (ii) February 28 | (viii) August 15 |
| (iii) March 21 | (ix) September 26 |
| (iv) April 25 | (x) October 24 |
| (v) May 16 | (xi) November 28 |
| (vi) June 13 | (xii) December 19 |

Venue

Airport World Trade Centre – 1 Sky Plaza Road, Hong Kong International Airport,
Lantau, Hong Kong

(Beside the Terminal 2 of Hong Kong International Airport, next to Airport Express –
Airport Station/ Airport Bus Terminus/ Taxi Station)

Policy

Course Fee

- Course venue depends on venue reservation and no. of attendants, and will be finalised in the confirmation of acceptance.
- HK\$750 per participant for training course. (inclusive of training materials)
- 10% discount will be offered to 2 or more participants from the same company.
- A confirmation of acceptance via fax will be sent to the applicant for

notification when enrolment is accepted. Payment in full shall be settle by company cheque or direct deposit within 5 working days upon receipt of our fax confirmation of acceptance. An official receipts will then be issued upon the payment received.

Enrolment Procedure

- Please complete the attached Booking Slip and fax to Mr. Leo CHU, AVSECO or Email to academy_pt@avseco.com.hk . Please note that phone registration will not be accepted.

Cancellations / Alterations

- AVSECO reserves the right to cancel any of the classes should there be insufficient enrolment or any unforeseen difficulties. Applicant(s) affected by such cancellation(s) are entitled to a full refund or a seat on the next available class.
- AVSECO reserves the right to any amendment to the contents, schedule of the program; venue and time without prior notice. Cancellation/ amendment must be made 7 working days before commencement of the class. Request made less than 7 working days are subject to an administration fee of HK\$100. After commencement of each class, application will be automatically cancelled, and no refund or make-up class will be given.

Speaker

Qualified trainers from AVSECO who are recognized by ICAO (International Civil Aviation Organization)

Recognition

A test is required at the end of the course for ascertaining the understanding of participants. The test would ask questions on the essentials of RAR set by CAD. Participants who fail in the test is required to attend the training programme again at a reduced rate of 50% of the standard charge. A certificate of attendance will be issued to each participant passing the test.

Enquiry

Registration : Mr. CHU, AVSECO
Tel : 3925 5509 Fax : 3925 5525
E-mail : academy_pt@avseco.com.hk

Other General Enquiry : Mr. CHUNG, AVSECO
Tel : 2949 8296 Fax : 2286 0167
E-mail : rar@avseco.com.hk

Reservations

Seats will be reserved on a first-come-first-serve basis. Please make early reservation with the attached booking slip.