



AVSECO
Hong Kong

First established in 1999, the Academy has expanded rapidly, and in 2005 was commissioned by the **International Civil Aviation Organization (ICAO)** to become one of the **Aviation Security Training Centres (ASTC)** in the Asia-Pacific region that is fully authorised to arrange and deliver ICAO training courses.

As an ICAO ASTC, the Academy offers **ICAO Standard Training Packages** to local and international AVSEC professionals.

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Aviation Security Company Limited (Academy)

Room 206 - 209, 2/F Airport World Trade Centre,
1 Sky Plaza Road, Hong Kong International Airport.

Enrolment Procedures :

Please complete the correct enrolment form and send copies to "Aviation Security Company Limited" by **Mail** or **Fax**

Payment Methods :

- (i) Cheque / Bank Draft
Crossed Cheque / Bank Draft should be made payable to "Aviation Security Company Limited";
- (ii) Electronic Fund Transfer Credited
Account No.: 004-500-118039-001
Address : The Hong Kong and Shanghai Banking Corporation Limited.
1 Queen's Road, Central, Hong Kong
Bank No. : 004
(Please quote name of applicant as a reference)

Terms :

1. Payment should be settled 14 days before the commencement of the course.
2. The client undertakes to bear all bank charge for each remittance.
3. Cancellation of registration is permitted if AVSECO is notified of the cancellation on **TWO weeks before** the commencement of the course whereupon **90%** of registration fee will be refunded. There will be no refund for cancellation after **ONE week**, but substitution from same organization is permitted.



AVSECO
Hong Kong

are pleased to jointly present

Aviation Security

2018
Training Schedule



Aviation Security Training Course 2018

Aviation Security Certification System Workshop*

19 - 23 March / Please liaise with the ICAO Regional Office

This five day interactive workshop, will familiarize participants with the general principles of developing, implementing and maintaining an aviation security certification systems, with an emphasis given to screener certification, AVSEC instructor certification and national inspector certification. The workshop will expose participants to guidance material incorporated in the ICAO Security Manual Doc 8973 (Res) and provide an opportunity to develop sample programmes that can be used as the foundation for developing specific State certification systems and/or be incorporated into existing ones. This workshop is designed for personnel responsible for the development, implementation and/or oversight AVSEC certification systems.

National Inspectors

17 - 25 April / USD 910

This seven day course is designed to provide aviation security personnel with theoretical and practical knowledge of audits and inspections as part of a National Quality Control system. Participants who successfully complete this course will be prepared to plan, coordinate and conduct quality control measures utilizing Annex 17 and ICAO methodology in accordance with approved programmes.

Air Cargo and Mail Security

28 May - 1 June / USD 650

This five day course is designed to provide personnel responsible for the development, implementation and oversight of air cargo and mail security measures with an understanding of Annex 17 cargo related Standards and Recommended Practices (SARPs), their relationship to aviation security programmes, the importance of maintaining a secure supply chain, and the roles and responsibilities of each stakeholder involved in the process of securing cargo and mail against acts of unlawful interference.

Management of Airport Security

9 - 13 July / USD 650

Course content to be announced by ICAO

Instructors

7 - 15 August / USD 910

This seven-day course is designed for personnel involved in the development, management and/or instruction of training materials related to a civil aviation security training programme. Those who successfully complete this course will be well versed in the general application of training principles, the preparation of appropriate teaching aids and the tailoring of course material to harmonize course objectives with local and national requirements. Participants will be tested during the course on their general knowledge of Annex 17 and the Security Manual as well as asked to present material from ICAO's Aviation Security Training Packages. It is therefore advisable that nominees have a foundation of AVSEC knowledge and exposure to AVSEC training material prior to attending this course.

Crisis Management

10 - 14 September / USD 650

This five day course is designed for aviation security middle and senior management personnel who have been assigned under the State's National Civil Aviation Security Programme, responsibility for the organization, planning, conduct and assessment of aviation security crisis management exercises related to acts of unlawful interference.

National Inspectors

2 - 10 October / USD 910

This seven day course is designed to provide aviation security personnel with theoretical and practical knowledge of audits and inspections as part of a National Quality Control system. Participants who successfully complete this course will be prepared to plan, coordinate and conduct quality control measures utilizing Annex 17 and ICAO methodology in accordance with approved programmes.

Air Cargo and Mail Security

12 - 16 November / USD 650

This five day course is designed to provide personnel responsible for the development, implementation and oversight of air cargo and mail security measures with an understanding of Annex 17 cargo related Standards and Recommended Practices (SARPs), their relationship to aviation security programmes, the importance of maintaining a secure supply chain, and the roles and responsibilities of each stakeholder involved in the process of securing cargo and mail against acts of unlawful interference.

Management of Airport Security

10 - 14 December / USD 650

Course content to be announced by ICAO



**International Civil Aviation Organization
Nomination Form**

Training activity title: _____ Dates: _____

Training activity location: _____

PART 1 (PLEASE PRINT)

Nominee's name: _____
(Surname) (First name) (Middle name)

Mailing address: _____ Phone # with country code: _____

_____ E-mail address: _____

_____ Fax # with country code: _____

Aviation background (check correct one):

- CAA (State or Regulatory) Airport Airline Ground services
 Catering company Cargo Mail Aviation Security consultant

Law enforcement or security background (check correct one): :

- Private security Military Police Other: _____

AVSEC background: No. of years operational experience: _____

Duties: _____

1. Current Job Title: _____ No. of years: _____

Supervisor's name and email address: _____

Brief description of daily duties and responsibilities: _____

No. of staff supervised as part of your duties:

2. AVSEC training courses completed: (local, regional or international)

Title of course

Year

Nominee Statement

I (*name*) _____ undertake to:

1. conduct myself at all times in a professional manner in keeping with my status as a participant in this training activity;
2. refrain from engaging in political, commercial or other activity detrimental to the host country or ICAO; and
3. participate fully in the training activity, including group discussions, exercises and homework assignments.

I hereby acknowledge that:

1. I am capable of writing and speaking in the language in which the training activity will be conducted; and
2. all information I have provided is true and correct.

(Nominee's Signature)

(Date)

PART 2 (PLEASE PRINT)

Sponsoring Organization: _____ nominates:

(Surname) (First name) (Middle name) to attend the above mentioned

ICAO sponsored training activity and in doing so, certifies that:

1. all information provided in this application is verifiable upon request;
2. it will be responsible for costs associated with transport to and from the training activity, lodging, any meals not provided by the Aviation Security Training Centre (ASTC), and other incidental costs;
3. the nominee is medically fit and in possession of medical insurance coverage for any sickness or medical emergency that may arise during the above training activity;
4. the nominee meets any prerequisite for this training activity and/or is part of the "target" population sought by ICAO, as outlined in the invitation letter;
5. the nominee is currently, or will be within the next 90 days, assigned to a position that reflects the objectives of the training activity; and
6. the nominee will arrive for the beginning of the training activity and will be available for the entire event.

(Signature of authorizing authority)

(Printed name of authorizing authority)

(Title of authorizing authority)

(Date)

AFFIX SEAL OR STAMP